

**Yellowstone School District No. 14  
3 & 5 Year Planning Agenda  
Wednesday, June 22nd - 6 PM  
Conference Room – East Fairview Elementary School**

- I. Call to Order
- II. Review and Discussion of attached Plan
- III. Adjournment

# Yellowstone School District #14

## East Fairview School



### Three- and Five- Year Plan

June 2022



# INTRODUCTION

## SCHOOL DISTRICT THREE- AND FIVE-YEAR PLANNING DOCUMENTS

North Dakota Century Code 15.1-07-26 requires districts to engage in a long-term planning process during each even-numbered year. Sample worksheets are provided in this handbook to assist in planning.

### **15.1-07-26. School district demographics – Long-term planning process**

1. Between January first and June thirtieth of every even – numbered year, the board of each school district shall invite the public to participate in a planning process addressing the effects that demographics might have on the district in the ensuing three-year and five-year periods, and specifically addressing potential effects on:
  - a. Academic and extracurricular programs;
  - b. Instructional and administrative staffing;
  - c. Facility needs and utilization; and
  - d. District tax levies.
  
2. At the conclusion of the planning process, the board shall prepare a report, publish a notice in the official newspaper of the district indicating that the report is available, and make the report available upon request.

This report contains the three- and five-year plan for:

Yellowstone School District as approved on June 22, 2022.

## NEWSPAPER NOTICE OF PUBLIC DEMOGRAPHIC PLANNING MEETING

The Yellowstone School Board invites the public to participate in school demographic planning forum in accordance with NDCC 15.1-07-26. This open public meeting will be held on June 22, 2022 at 6PM at East Fairview School. At this forum, the school board will discuss and receive public input on how three-and five-year demographics may impact academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization, district tax levies, and the district's strategic plan.

## NOTICE OF PLAN COMPLETION

North Dakota Century Code 15.1-07-26 requires districts to engage in a long-term planning process during each even-numbered year. We, the School Board and superintendent/business manager of the Yellowstone School District have completed the data gathering outlined in NDCC 15.1-07-26 and held a public forum to receive input in the planning process. This public input is reported as part of our completed plan, and this plan is available at office of East Fairview School or upon request by contacting: Melissa Elletson, Business Manager

\_\_\_\_\_  
Signature of Administrator

\_\_\_\_\_  
Signature of Board President Business

Dated this \_\_\_\_\_ day of \_\_\_\_\_,  
(no later than June 30).

*NOTE: This notice must be published in your local newspaper after the planning process is complete.*

# FALL ENROLLMENT TRENDS

Grade	Current 2021-2022	1 Year Projected 2022-23	3 Year Projected 2024-25	5 Year Projected 2026-27
Pre-K	1	0	0	0
Kindergarten	3	5	4	5
Grade One	12	3	6	6
Grade Two	6	12	5	4
Grade Three	9	6	3	6
Grade Four	6	9	12	5
Grade Five	9	6	6	3
Grade Six	8	9	9	12
Grade Seven	8	8	6	6
Grade Eight	12	8	9	9
Grade Nine	7	12	8	6
Grade Ten	9	7	8	9
Grade Eleven	6	9	12	8
Grade Twelve	7	6	7	8
<b>Yellowstone Virtual Academy</b>	0	6	20	50
K-6 Total	53	50	45	41
7-9 Total	27	28	23	21
10-12 Total	22	22	27	25
7-12 Total	49	50	50	46
K-12 Total	102	106	115	137

# ENROLLMENT HISTORY AND PROJECTIONS

	10 yrs ago	5 yrs ago	Present	10 year % Change	3+ Yrs	5+ Yrs	% Change
Pre-K	0	0	1	100%	0	1	0 %
K	12	10	3	75%	4	5	66%
1 to 6	56	56	50	12%	41	35	30%
7 to 8	16	23	20	25%	15	15	25%
9 to 12	28	31	29	3.5%	35	31	6.8%
<b>YVA</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>20</b>	<b>50</b>	
<b>Total</b>	<b>112</b>	<b>120</b>	<b>103</b>		<b>115</b>	<b>137</b>	

# DESCRIPTION OF HIGH SCHOOL COURSE OFFERINGS

Check here if the district is a K-6 or K-8 district and therefore not subject to the following requirements.

High school course units <sup>1</sup> that must be made available <sup>2</sup> <u>NDCC 15.1-21-02</u>	CONTENT AREA	# OF UNITS CURRENTLY OFFERED
4	English language arts, including literature, composition, and speech	
4	Mathematics, including one unit of Algebra II and one unit for which Algebra II is a prerequisite	
4	Science, including one unit of physical science and biology	
½	ND studies must be offered every 2 yrs	
1	Advanced Placement course or dual-credit course	
4	<p>Social studies including:</p> <p>a). One unit of world history b). One unit of U.S. history*</p> <p>c). One unit of problems of democracy or a ½ unit of U.S. government and a ½ unit of economics. Problems of democracy or economics must contain a personal finance component (<a href="#">NDCC 15.1-21-21</a>)*</p> <p>*Either U.S. history or problems of democracy must include the reading of certain historical documents under <a href="#">NDCC 15.1-21-22</a></p>	
½ during each school yr	<p>Physical education every four years the unit must include a concept-based fitness class including instruction in the assessment, improvement, and maintenance of physical fitness*</p> <p>*<a href="#">NDCC 15.1-21-24</a> contains special curricular requirements for health courses.</p>	
2	Fine arts at least one of which must be music	
2	Foreign or Native American language	
2	Career and Technical Education from <a href="#">a coordinated plan of study</a> recommended by the Department of Career and Technical Education and approved by the Department of Public Instruction	

A unit consists of 120-150 hours of instruction per school calendar year. For more information see [NDCC 5.1-21-03](#). Each unit must [meet or exceed state content standards](#)

"Make available" means that:

1. Each public high school and nonpublic high school shall allow students to select units over the course of a high school career from a list that includes at least those required by this section;
2. If a student selects a unit from the list required by this section, the public high school or the nonpublic high school shall provide the unit to the student; and
3. The unit may be provided to the student through any delivery method not contrary to state law and may include classroom or individual instruction and distance learning options, including interactive video, computer instruction, correspondence courses, and postsecondary enrollment under chapter 15.1-25.

# HIGH SCHOOL GRADUATION REQUIREMENTS

Courses required for high school graduation are found in NDCC 15.1-21-02.2 and 02.3.

English language arts	4 units (including literature, composition, and speech)
Math	3 units
Science	3 units (one unit of physical science, one unit of biology, and one unit or two half units of any other science)
Social Studies	3 units a. 1 unit of U.S. history b. ½ unit of U.S. government and ½ unit of economics or 1 unit of problems of democracy and c. 1 unit or 2-half units of any other social studies: civics, civilization, geography and history, multicultural studies, North Dakota studies psychology, sociology, or world history)
Physical Education	1 unit or ½ unit of physical education and ½ unit of health
Foreign/Native American language Fine arts CTE	3 units
Electives	5 units
Number of units to graduate	22*
*Student electing the optional high school curriculum under <a href="#">15.1-21-02.3</a> need 21 units to graduate	

**Check which option applies:**

The Yellowstone School District certifies that it offers the above minimum high school graduation requirements.

The Yellowstone School District certifies that it offers the above minimum high school graduation requirements and in addition requires completion of the following courses for students to graduate:

The Yellowstone School District offers only grades **K-8** and is therefore not subject to the above requirements.

**HIGH SCHOOL ELECTIVE OFFERINGS**

List high school elective offerings here:

Name of Course	Enrollment 2013-14	Projected 2014-15	Projected 2016-17	Projected 2018-19

The Yellowstone School District is a **K-8** school, and therefore, this section does not apply.



# HIGH SCHOOL GRADUATION CONTINUED

High school graduation rate over last five years	N/A
2013-14 graduation rate	N/A
2013-14 graduates receiving alternative diploma	N/A
2014-15 projected graduation rate	N/A
2014-15 graduates projected to receive alternative diploma	N/A
2016-17 projected graduation rate	N/A
2018-19 projected graduation rate	N/A

## ELEMENTARY AND MIDDLE SCHOOL SUBJECT/COURSE REQUIREMENTS

### 15.1-21-01. Elementary and middle schools - Required instruction.

In order to be approved by the superintendent of public instruction, each public and nonpublic elementary and middle school shall provide to students instruction in:

SUBJECT/COURSE	OFFERED BY DISTRICT?
English language arts, including reading, composition, creative writing, English grammar, and spelling.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Mathematics.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Social studies, including: a. The United States Constitution; b. United States history; c. Geography; d. Government; and e. North Dakota studies, with an emphasis on the geography, history, and agriculture of this state, in the fourth and eighth grades.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes, but not offering (list missing required subjects):
Science, including agriculture	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes but not agriculture
Physical education	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Health, including physiology, hygiene, disease control, and the nature and effects of alcohol, tobacco, and narcotics.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes, but not offering (list missing required subjects):

# STUDENT SERVICES

SERVICES Unless Otherwise Specified, Services are Optional	CURRENTLY OFFERED	# of Students Utilizing	
		M	F
Adult education	<input type="checkbox"/> Yes <span style="float: right;"><input checked="" type="checkbox"/> No</span>	N/A	N/A
Athletics	<input type="checkbox"/> Yes <span style="float: right;"><input type="checkbox"/> No</span> If yes, list: Girl's Volleyball <span style="float: right;"><input checked="" type="checkbox"/> Co-op</span> Track <span style="float: right;"><input checked="" type="checkbox"/> Co-op</span> Football <span style="float: right;"><input checked="" type="checkbox"/> Co-op</span> Boy's Basketball <span style="float: right;"><input checked="" type="checkbox"/> Co-op</span> Girl's Basketball <span style="float: right;"><input checked="" type="checkbox"/> Co-op</span>	0 3 2 2 0	3 5 0 0 4
Chemical abuse prevention/dependency counseling ( <a href="#">NDCC Ch. 15.1-24</a> )	<input type="checkbox"/> Yes <span style="float: right;"><input checked="" type="checkbox"/> No</span>		
School-sponsored student organizations (e.g., honors society, yearbook, student newspaper, etc.)	<input type="checkbox"/> Yes <span style="float: right;"><input checked="" type="checkbox"/> No</span>  If yes, list:		
Counseling (required <a href="#">NDCC 15.1-06-19</a> )	<input checked="" type="checkbox"/> Yes <span style="float: right;"><input type="checkbox"/> No</span>	All	All
Distance education	<input type="checkbox"/> Yes <span style="float: right;"><input checked="" type="checkbox"/> No</span>		
Early childhood education ( <a href="#">ndcc 15.1-37</a> )			
Gifted and Talented Program ( <a href="#">NDCC 15.1-32-10</a> )	<input type="checkbox"/> Yes <span style="float: right;"><input checked="" type="checkbox"/> No</span>		
Kindergarten (required service, <a href="#">NDCC 15.1-22- 01</a> )	<input checked="" type="checkbox"/> Yes <span style="float: right;"><input type="checkbox"/> No</span> <input checked="" type="checkbox"/> Offered in District <input type="checkbox"/> District pays for students to attend kindergarten in another district (list):	All	all
Library/media	<input checked="" type="checkbox"/> Yes <span style="float: right;"><input type="checkbox"/> No</span>	all	all
Other extracurricular or co-curricular activities (e.g., debate, speech)	<input type="checkbox"/> Yes <span style="float: right;"><input checked="" type="checkbox"/> No</span> If yes, list: <span style="float: right;"><input type="checkbox"/> Co-op</span> <span style="float: right;"><input type="checkbox"/> Co-op</span> <span style="float: right;"><input type="checkbox"/> Co-op</span> <span style="float: right;"><input type="checkbox"/> Co-op</span> <span style="float: right;"><input type="checkbox"/> Co-op</span>		
School resource officer	<input checked="" type="checkbox"/> Yes <span style="float: right;"><input type="checkbox"/> No</span>	All	all
Social worker	<input type="checkbox"/> Yes <span style="float: right;"><input checked="" type="checkbox"/> No</span>		
Special Education (required service, <a href="#">NDCC 15.1-32-08</a> )	<input checked="" type="checkbox"/> Yes <span style="float: right;"><input type="checkbox"/> No</span> <input checked="" type="checkbox"/> District participates in Wilmac Special Education Unit	All	all
Student performance strategist (required <a href="#">15.1-07-32</a> )	<input checked="" type="checkbox"/> Yes <span style="float: right;"><input type="checkbox"/> No</span>	K-3rd	K-3rd
Transportation (See <a href="#">NDCC Ch. 15.1-30</a> and <a href="#">15.1-32-16</a> )	<input checked="" type="checkbox"/> Yes <span style="float: right;"><input type="checkbox"/> No</span>	All	All

**Courses/services receiving through REA: None currently**

**Courses/services potentially accessible through REA: Corps of Discovery**

# STAFFING

## INSTRUCTIONAL STAFF

	Current Staff— Include instructional coaches, counselors, and librarians	Projected	
		3 Yr. Projected	5 Yr. Projected
K	2	2	2
1-6	12	12	12
7-8	4	4	4
9-12	0	0	0

Class size may be governed by your negotiated agreement and is governed by [North Dakota Administrative Code 67-19-01-36](#).

## SUPPORT STAFF

	Food Services	Maintenance	Aides	Secretarial/ clerical	Transportation	Extracurricular	Other
K-6	.5	.5	5	.5	0	0	0
7-8	.5	.5	1	.5	0	0	0
9-12	0	0	0	0	0	0	0

## ADMINISTRATIVE STAFF

	Current Staff	Projected	
		3 Yr. Projected	5 Yr. Projected
K-6	1	1	1
7-8	1	1	1
9-12	0	0	0

Administrative time assignments based on student enrollment are listed in [North Dakota Administrative Code 67-19-01-16-22](#).

# FACILITIES

Facility	Grade Level	Capacity	% of Capacity
EFS	K-8	180	40%

## Facility Upgrades Needed:

This fall we had a facility assessment conducted on our buildings. As you can see below there are many deficiencies and code violations to be brought to your attention.

### Kitchen

The kitchen contains a gas-fired range and a gas-fired oven as well as a dishwasher and 3-compartment sink. There is an exhaust hood over the range and this hood does not have fire protection or make-up air associated with it. In its current state the kitchen does not meet current building codes. Items noted for compliance are as follows:

- A type II condensate hood over the dishwasher is required by code.
- A type I hood over the cooking appliances is required by code.
- A fire suppression system with the kitchen hood is required by code.
- 2-Hour Fire Barrier Separation for Fire Areas is required by code.
- An emergency shut off for the gas appliances is required by code.
- Make-up air for the kitchen is required by code.
- Food preparation area is recommended.
- Grease Interceptor for the 3-compartment sink is recommended.
- Additional hand washing location is recommended.
- Relocation of the mop sink/dirty area outside of the cooking/prep area would be recommended.
- Cooler freezes food due to structural issues and cold air infiltrating structure.
- Area is too small for proper workflow.
- Cabinets and surfaces should be all stainless steel.
- Overlap of dish return/wash and food prep/serving spaces.
- Not enough space to accommodate meeting current health codes if renovated.
- Dry storage not accessible from kitchen.
- Finishes not to current health codes- asbestos tile/glue on flooring and peg board ceiling.

In addition, the existing exhaust hood is not in good condition, the 3-compartment sink itself is in fair condition, however, the trim (faucets) should be considered for replacement. The hand washing sink is in fair condition and the mop sink located in the kitchen area is not enclosed or ventilated to code.

### Two story- Jr high classrooms/SPED area

We currently hold most of our junior high classes, Speech and SPED classes in the older two-story structure. Items noted for compliance are as follow:

Wood construction limits use of the building for educational purposes.

- Access and egress do not meet ADA codes.
- Stairs are too narrow.
- No area of refuge.
- No ADA accessibility.
- No air ventilation provided.
- Existing concrete floor is heaving and cracking.
- Water penetrates foundation and comes into basement in large rain events.
- Speech and SPED shares small area in basement.

## **Administrative area and entrance**

The current entrance and administrative office area is constructed of painted block and gypsum board walls, vinyl base and newer laminate flooring. There is a need for additional private office space. The entrance sequence is limited in the ability for staff to keep visitors from access to the remaining portion of the school.

- No outdoor air ventilation.
- Entrance sequence limits ability of staff to properly monitor and vet visitors.
- Support spaces not ADA compliant.
- Very limited office space for private conversations.
- No space for quarantine of sick child.
- No space for disciplinary situations.
- Insufficient space for Board and administrative actions.
- No teacher work/collaboration areas.

# DISTRICT FINANCIAL DATA

## GENERAL FUND REVENUES, EXPENDITURES, BALANCES

Year	Revenues	Expenditures	Balances
16 17	\$1,892,486.73	\$1,840,978.65	\$485,992.63
17 18	\$1,784,180.29	\$1,880,061.05	\$350,394.44
18 19	\$1,761,524.03	\$1,756,067.74	\$340,867.35
19 20	\$1,899,267.74	\$1,849,286.76	\$393,441.02
20 21	\$2,516,710.64	\$1,960,503.07	\$943,992.62
21 22 Current	ytd \$2,094,862.21 budgeted \$2,143,620.69	ytd \$2,223,852.61 budgeted \$2,735,894.38	Current \$823,744.06

### EXPENDITURES/PUPIL

Year	Expenditures/ Pupil
16 _ 17	\$14,709.76
17 18	\$14,412.80
18 19	\$14,980.98
19 20	\$14,670.66
20 21	\$16,924.73
<u>21</u> <u>22</u> (Current)	ytd \$18,950.56

### MILL LEVIES

Year	General	Building	S & I	Total
17 __ 18	35.47	11.36	0	46.83
18 __ 19	39.24	15	0	54.24
19 __ 20	46.51	15	0	61.51
20 __ 21	66.12	0	0	66.12
<u>21</u> __ 22 (Current)	66.11	0	0	66.11

See [NDCC 57-15-13-14.2](#)

### STATE AID

School Year	Amount
2018-19	\$894,206.77
2019-20	\$1,000,994.24
2020-21	\$1,054,124.57
2021-22	\$983,895.81
2022-23 (projected)	\$754,173.35

# OUTCOME OF DEMOGRAPHIC PLANNING

Academic and extracurricular programs:

Student achievement:

Instructional and administrative staffing:

Facility needs and utilization:

District tax levies:

Other: